

**OVERVIEW OF CM/ECF APPLICATION UPGRADE  
TABLE OF CONTENTS**

MISCELLANEOUS (1)

PASSWORD SECURITY (3)

NOTICING (4)

    Elimination of BNC Notice of Meeting of Creditors to Debtor's Attorneys (4)

    BNC Certificate of Notice (4)

    Emailed Bypass Notice to Attorney for Debtor(s) (4)

    EMail Security (5)

    Terminated Parties (5)

COUNTY CODES (6)

ADVERSARY CASE OPENING (7)

CASES REPORT (8)

    Cases Report (8)

SEALED INFORMATION (10)

    Filing Sealed Documents and Entries (10)

    Viewing Sealed Information (10)

QUERY (11)

    Query by Name (11)

    One Character Name Query (12)

    View Document (12)

    Query Billing (13)

    Filing Fee (13)

CALENDAR EVENTS REPORT (14)

    Calendar Events Report (14)

    Time Selection Icon (16)

DOCKET ACTIVITY and DOCKET REPORT (17)

    Docket Activity (17)

    Docket Report (17)

CLAIMS FILING (19)

    Claims Filing – Proof of Claim Form (19)

    Claims Activity (19)

    Claims Reports (21)

    Bankruptcy Rule 3001.2 (22)

TRUSTEE'S 341 FILINGS (23)

    Continue Multiple 341 Meetings (23)

    Chapter 7 341 Meeting Processing Screen (24)

    Chapter 13 Trustees (25)

    Continue Multiple 341 Meetings (26)

    Chapter 13 341 Meeting Processing Screen (26)

## MISCELLANEOUS

The most recent version of CM/ECF has been tested and works correctly with Mozilla Firefox 3.5 and Internet Explorer 7 and 8. Mozilla Firefox 3.5 and Internet Explorer 8 do not allow users to type directly into a file name box on a document upload screen. Instead, you may click the "browse" button, then search for the document or type the file name in the resulting window.

Where the full document path and title were previously displayed (e.g., on the Notice of Electronic Filing), now only the document title is displayed when using Mozilla Firefox 3.5; using Internet Explorer 8, the full path is displayed for the main document, and the document title only is displayed for attachments.

For data security, it is important to exit the browser after logging out of the application. To encourage this, a message is now displayed upon logout to remind users to exit the browser.

When a name is displayed, the generation is not always included. Many such areas have been modified to include the generation display in an effort to provide consistency throughout the application.

In some instances, you may have encountered an error message while trying to complete an internet payment, at which point the transaction was processed, but no receipt was generated. This problem no longer occurs.

Under certain circumstances, an attorney PACER user was charged slightly more than a PACER-only user for viewing the same output. This has been corrected. All users with a PACER account are now charged the same amount.

To avoid problems with pop-up blockers among various browsers, the pop-up window previously generated by a pay.gov transaction is now displayed as a panel. This panel appears as a part of the original application window, so it is not affected by pop-up blocker settings.

The Court Information utility now includes a "PDF/A Compliance Required" indicator, which is currently set to "n". This will be used in a future release to indicate whether the court requires documents to meet a PDF/A technical standard. No changes to PDF document requirements have been implemented with this upgrade.

Previously, document hyperlinks did not change color when visited. This has been corrected.

Previously, document number hyperlinks changed only when the cursor passed over them for the first time. This has been corrected. The hyperlinks are now accurate when the page is initially loaded.

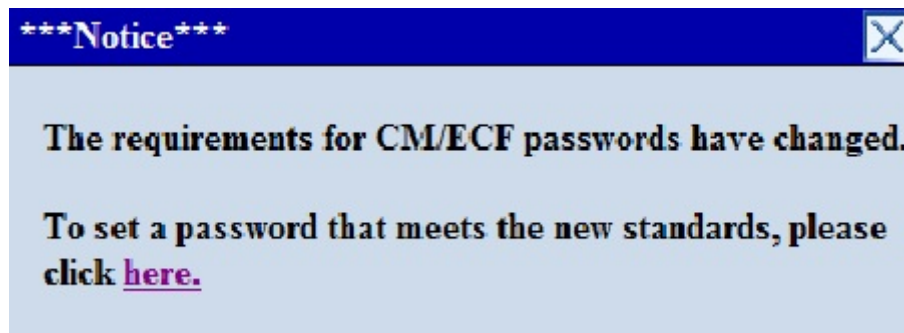
If you wish to use the keyboard rather than the mouse, pressing the Enter key now gives the same result as clicking the button that submits the screen. Pressing the space bar also works if the focus is on the button that submits the screen.

**Note:** This key action was previously available on a number of screens throughout the application, but has been enhanced to be available on all screens.

## PASSWORD SECURITY

Password security has been improved. All CM/ECF passwords must be changed to meet the new standard. The new standard requires a password to be a minimum of 8 characters, and it must include both upper and lower case alphabetic characters. In addition, the new password must contain at least one digit or special character [e.g., 0 – 9, @, #, \$, %, &, \*, +, :].

The first time you log in after the court has implemented release 4.1, the following message will appear:



Click the link within the message to change your password.

After five invalid login attempts on a particular account, the account will be locked out for five minutes. After the lockout period, if an invalid password is entered for the account, a new lockout period is started. Every additional invalid password entered after a lockout will increase the duration of the next lockout.

**NOTE:** If you are not prepared to change your password, you may close this dialogue box by clicking on the "X" in the upper right hand corner to proceed to CM/ECF. You will continue to receive the warning until you change your password. You will continue to receive the warning message until the password is changed.

If you use any automated software to log in to CM/ECF, remember to update the password information used by the software when you change your CM/ECF password.

# NOTICING

## Elimination of BNC Notice of Meeting of Creditors to Debtor's Attorneys

Currently, you receive the 341 notice by Notice of Electronic Filing (NEF) with the debtor's redacted Social Security Number (SSN) and by U.S. Mail through the BNC with the debtor's full SSN. The improvement provided now will allow the BNC to send you an email containing a secure hyperlink to the unredacted 341 notice in place of a paper notice. The BNC will send one summary email per day containing hyperlinks to one or more notices. Each hyperlink provides one free look to the full notice. You will no longer receive the paper 341 notice from the BNC.

### Sample Email Format for Debtors' Attorneys, 341 Notices

```
From: bncedi@noticingcenter.com
Sent: Monday, April 11, 2011 8:11 PM
To: Attorney email address
Subject: BNC E-mail #5 to TP 5000001 [t-4859422]

***NOTE: You may view the following bankruptcy notices once without
charge. Additional viewings are available through the court's
electronic public access service; fees may apply. To avoid incurring
charges, download a copy of the documents during this first viewing.

This E-mail contains 4 notices totaling 10 pages.
Your E-mails are serialized; this is number 5.

Please do not reply to this E-mail; it was generated automatically.

To retrieve the notices, click on the case number links below.

Case#, Court form code, Originating court, Title of document filed

(1) 99-99999, B9A, Baltimore - V2, "Meeting of Creditors Chapter 7"
District: Maryland
Office: Baltimore - V2
Court: MD01
Chapter: 7
Judge: AAA
Name
Address
Address
```

## BNC Certificate of Notice

Where a document is being noticed to recipients through the BNC and through CM/ECF Notice of Electronic Filing (NEF), the BNC Certificate of Notice will reflect both BNC and CM/ECF NEF recipients. Information regarding who was noticed by NEF, and when they were noticed, will be appended to the BNC Certificate of Notice.

## Emailed Bypass Notice to Attorney for Debtor(s)

Currently, you receive printed and mailed BNC bypass notices associated with the court's issuance of the § 341 notice. The improvement provided with this upgrade will result in notification to your primary email address on file with the court of undeliverable addresses for all notices transmitted by the BNC. You will no longer receive paper bypass notices mailed by the BNC.

## **E-Mail Security**

When creating or updating email notification addresses on user accounts, all users will be prompted to enter both primary and secondary email addresses twice. The address will not be saved until the fields match.

## **Terminated Parties**

Previously, when a party was terminated, the terminated party did not receive notice of the event. Now the terminated party is included in the noticing list for that one event.

## COUNTY CODES

Previously each court defined local counties for display in case opening. Now counties for all states are in the database. When opening a case, the county list automatically displays all counties of the state entered in the state field. You must select the county of the debtor's residence. If the debtor's county is outside the state, enter the correct state in the "State" field. This will update the county selection list to display all counties in the state you have selected. The "Out of District" option is no longer available at case opening.

The county format has been changed to include the two-letter state abbreviation. The five digit number following the county name and state abbreviation is an internal county number and not a zip code.

The screenshot displays a web form titled "Debtor Information" for Michael Bruce Avery. The form includes fields for Office, Address 1 (209 West Pauldo Street), Address 2, Address 3, City (Warner Robins), State (GA), Zip (31093), County, Country, Phone, Fax, and E-mail. A dropdown menu for the County field is open, showing a list of Georgia counties with their internal numbers. The list includes: HOUSTON-GA (13153), FLOYD-GA (13115), FORSYTH-GA (13117), FRANKLIN-GA (13119), FULTON-GA (13121), GILMER-GA (13123), GLASCOCK-GA (13125), GLYNN-GA (13127), GORDON-GA (13129), GRADY-GA (13131), GREENE-GA (13133), GWINNETT-GA (13135), HABERSHAM-GA (13137), HALL-GA (13139), HANCOCK-GA (13141), HARALSON-GA (13143), HARRIS-GA (13145), HART-GA (13147), HEARD-GA (13149), HENRY-GA (13151), and HOUSTON-GA (13153). The "HOUSTON-GA (13153)" option is highlighted in blue. To the right of the dropdown, there is a checkbox for "1 corporate parents or affiliates" and a "Submit button".

Field	Value
Debtor Name	Michael Bruce Avery
SSN / ITIN	xxx-xx-8881
Office	
Address 1	209 West Pauldo Street
Address 2	
Address 3	
City	Warner Robins
State	GA
Zip	31093
County	HOUSTON-GA (13153)
Country	
Phone	
Fax	
E-mail	
Party text	
Alias...	
Submit	

## ADVERSARY CASE OPENING

When opening an adversary proceeding, the filer was previously always able to add the defendant's attorney to the case while adding the defendant. Now, the plaintiff's attorney will not be able to add the attorney for the defendant.

The "Attorney" button has been replaced with an "Add additional attorney" button.

The screenshot shows the 'Plaintiff Information' form in the ECF system. The form is titled 'Plaintiff Information' and includes the name 'Michael Bruce Avery' and SSN/ITIN 'xxx-xx-8881'. It contains several input fields for contact information: Office, Address 1 (209 West Pauldo Street), Address 2, Address 3, City (Warner Robins), State (GA), Zip (31093), County (HOUSTON-GA (13153)), Country, Phone, Fax, and E-mail. There are also fields for 'Party text' and 'Role in Bankruptcy Case'. At the bottom, there is a row of buttons: 'Add additional attorney...' (highlighted in yellow), 'Alias...', 'Corporate parent / affiliate...', and 'Review...'. A note below these buttons states: 'Add all additional attorneys, aliases and corporate parents or affiliates before clicking the Submit button.' Below this row are 'Submit', 'Cancel', and 'Clear' buttons.

When filing a Notice of Removal, select "n" in the Complaint field. A "Counsel for" selection option will appear to allow you to indicate which party you represent. If the default "Plaintiff" is selected, then you will be automatically associated with the plaintiff. New flexibility allows a defendant's attorney to open the Notice of Removal and then select "Defendant" to create the association with that party.

The screenshot shows the 'Open Adversary Case' form in the ECF system. The form is titled 'Open Adversary Case' and includes the following fields: 'Case type ap', 'Date filed 9/8/2011', 'Complaint' (with a dropdown menu showing 'n'), and 'Counsel for' (with a dropdown menu showing 'plaintiff'). Below the 'Counsel for' dropdown is a list of options: 'plaintiff' and 'defendant'. At the bottom, there are 'Next' and 'Clear' buttons. A mouse cursor is pointing at the 'Next' button.



# CASES REPORT

## Cases Report

The cases report is now limited to a range of 31 days. This prevents you from unintentionally requesting a large data set, which would result in an unnecessarily large PACER fee.

An option to filter the report by attorney name or Bar ID now appears on the selection screen.

The screenshot shows the ECF Cases Report form. The top navigation bar includes links for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. A warning message states: "Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).". The form includes dropdown menus for Office (Albany, Athens), Case Type (ap, bk), and Chapter (7, 11). A Trustee dropdown lists "Bea, Aunt" and "Boulineau, John". The Attorney section, highlighted in yellow, contains fields for Last name, First name, and Bar ID. Below these fields are checkboxes for "Open cases" and "Closed cases", a "Sort by" dropdown set to "Filed Date", and "Output Format" options for "Formatted Display" (selected) and "Data Only". There are also checkboxes for "Party information" and "Pro se cases only", and buttons for "Run Report", "Clear", and "Make these options my default".

When a name is entered, a list of matching attorney names is displayed for your selection.

This screenshot shows the same ECF Cases Report form, but with the Attorney search results displayed. The "Last name" field contains "Attorney" and the "Bar ID" field is empty. A yellow box highlights the search results, which include a "Found, click to select" header and a list of names: "Attorney, Ann A.", "Attorney, Anne", "Attorney, Debbie O.", and "Attorney, Jerry". The rest of the form, including the warning message, dropdown menus, and checkboxes, remains the same as in the previous screenshot.

Once you click on an attorney name, it moves to a "Selected" box. It is possible to select a report with multiple attorneys by performing additional searches. An additional option allows you to narrow your search using check boxes for role types of the parties the attorney represents: debtors, plaintiff, defendants, creditors, or all. You can also choose to view pro se cases only.

The Judicial Conference of the U.S. Courts has set a policy for sealed cases on this CM/ECF report. If you do not have access to sealed cases, limited sealed case information is displayed on the cases report. This report displays only the case number, entered and filed dates, and divisional office. Names of debtors, plaintiffs or defendants will be protected by being displayed as "Sealed" for bankruptcy cases and "Sealed v. Sealed" for adversary proceedings.

Case No.	Related Case Info	Tp	Ch	Party Info	Judge Trustee	Dates	Other Info
11-40010	"SEALED"	bk		Sealed		Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus
11-40011		bk	7	Al E. Oop Attorney for Debtor: Anne Attorney	Laney Tee	Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus Assets: No Fee Paid County: MUSCOGEE-GA
11-40012		bk	7	Al E. Oop Attorney for Debtor: Anne Attorney	Laney Tee	Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus Assets: No Fee Paid County: MUSCOGEE-GA

## SEALED INFORMATION

### Filing Sealed Documents and Entries

Courts may now electronically seal documents, entries and cases in CM/ECF. The court determines which users have authorized access to the sealed information.

You may also file documents and entries under seal. You will be notified of the new docket events for filing sealed entries and documents. Some of the docket events that seal information may be designed to grant access to particular user groups and/or users. Filing one of these events automatically restricts the document and/or event information. If a sealed document is filed, for example, only designated court personnel may be able to view the document.

If you click on a document hyperlink from a Notice of Electronic Filing email, you may be required to log in to receive a free look. It must be verified that you have access to view the document before the free look is given.

### Viewing Sealed Information

If you do not have access to sealed cases, limited sealed case information is displayed on the Cases report. This report displays the case number, entered and filed dates, office, and generic case title text according to case type: "SEALED" for bankruptcy cases, "SEALED v. SEALED" for adversary and miscellaneous proceedings.

If you **are** authorized to see certain sealed data, the information appears identical to unsealed information in CM/ECF, except that a warning message will appear to remind you that the information being viewed is sealed and must not be shared.

ECF

Bankruptcy

Adversary

Query

Reports

Utilities

Search

Logout

Cases Report for 9/8/2011

U.S. Bankruptcy Court

Middle District of Georgia

Case No. Related Case Info	Tp	Ch	Party Info	Judge Trustee	Dates	Other Info
11-40010 "SEALED"	bk		Sealed		Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus
11-40011	bk	7	AI E. Oop Attorney for Debtor: Anne Attorney	Laney Tee	Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus Assets: No Fee: Paid County: MUSCOGEE-GA
11-40012	bk	7	AI E. Oop Attorney for Debtor: Anne Attorney	Laney Tee	Filed: 03/01/2011 Entered: 03/01/2011	Office: Columbus Assets: No Fee: Paid County: MUSCOGEE-GA

# QUERY

## Query by Name

When searching by name, additional information is now displayed on the results page to provide more detail for selection. A row of information is displayed to the screen for each case in which that person is involved, as shown below:

Select a Case						
There were 6 matching persons.						
There were 12 matching cases.						
Name	Case No.	Case Title	Chapter / Lead BK case	Date Filed	Party Role	Date Closed
Avery, Michael B (pty) (1 case)	<a href="#">11-50100</a>	Michael Bruce Avery and Tracey Christina Avery	7	03/10/11	Debtor	N / A
Avery, Michael B. (pty) (1 case)	<a href="#">11-50101</a>	Michael Bruce Avery and Tracey Christina Avery	7	03/10/11	Debtor	N / A
Avery, Michael B. (pty) (1 case)	<a href="#">11-50099</a>	Michael Bruce Avery and Tracey Christina Avery	7	03/10/11	Debtor	N / A
Avery, Michael Bruce (pty) (4 cases)	<a href="#">11-05032</a>	Pool Equipment and Supply Company v. Avery et al	Lead BK: 11-50099 Michael Bruce Avery and Tracey Christina Avery	08/24/11	Defendant	N / A
	<a href="#">11-50099</a>	Michael Bruce Avery and Tracey Christina Avery	7	03/10/11	Debtor	N / A
	<a href="#">11-50100</a>	Michael Bruce Avery and Tracey Christina Avery	7	03/10/11	Debtor	N / A

After running a query and clicking on the “Associated Cases” link, a new “Other filings by Same Debtor(s)” selection has been added. This will display all cases that share a debtor or joint debtor with the case currently being viewed.

<b>11-50100 Michael Bruce Avery and Tracey Christina Avery</b>	
<b>Case type: bk Chapter: 7 Asset: No Vol: v Judge: James P. Smith</b>	
<b>Date filed: 03/10/2011 Date of last filing: 08/24/2011</b>	
<b>Associated Cases</b>	
<b>There Are No Case Associations For This Case</b>	
<b>Other Filings by Same Debtor(s)</b>	
<b>Case</b>	<b>Debtor(s)</b>
<a href="#">11-50099</a> Michael Bruce Avery and Tracey Christina Avery	Michael Bruce Avery
	Tracey Christina Avery
<a href="#">11-50101</a> Michael Bruce Avery and Tracey Christina Avery	Michael Bruce Avery
	Tracey Christina Avery

## One Character Name Query

In previous versions of CM/ECF, two characters of the last name were required for a name search on the Query screen, making it impossible for a user to search for a person by using a single character in the last name field. With this upgrade, if a single character is entered into the last name field, it is evaluated for the exact name match only. A message will appear on the screen informing the user that only exact matches will be found, as shown below:

**Query**

**Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).**

**Search Clues**

Case Number

Last / Business Name  (Examples: Desoto, Des't)

First Name  Middle Name

SSN / ITIN  Tax ID / EIN

Type  ☐ Open cases ☐ Closed cases

Message from webpage

This search will return only matches with single-character last names. Continue?

Searching with a wildcard and one character (a\*) is not permitted.

## View Document

There was previously no way to view a document without first viewing the docket report. Now, a “**View Document**” link on the Query menu allows you to enter a document number in the case and view the document without having to run a docket report. This feature will enable PACER users to eliminate charges for first accessing the docket report. Users must know the document number to access the PDF document in this manner.

**Query**

- [Alias](#)
- [Associated Cases](#)
- [Attorney](#)
- [Case Summary](#)
- [Creditor](#)
- [Deadline/Schedule](#)
- [Docket Report...](#)
- [Filers](#)
- [History/Documents](#)
- [Notice of Bankruptcy Case Filing](#)
- [Party](#)
- [Related Transactions](#)
- [Status](#)

**11-50099 Michael Bruce Avery and Tracey Christina Avery**  
**Case type: bk Chapter: 7 Asset: No Vol: v Judge: James P. Smith**  
**Date filed: 03/10/2011 Date of last filing: 08/24/2011**

- [Trustee](#)
- [View Document](#)
- [Filing Fee](#)
- [Claims Register](#)
- [Creditor Mailing Matrix](#)

## Query Billing

A warning message has been added to the Query search screen to remind PACER users that there is no 30-page PACER billing cap on the information retrieved from these searches.

Query

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Search Clues

Case Number

Last / Business Name  (Examples: Desoto, Des't)

First Name  Middle Name

SSN / ITIN  Tax ID / EIN

Type  ☐ Open cases ☐ Closed cases

## Filing Fee

In order to see the filing fee balance due for a particular case, the filer can choose Query and enter the case number and click on [Run Report]. By clicking on the "Filing Fee" option that appears on the screen shown below, you can see the filing fee balance due for a case.

**Please Note: This report will only show the filing fees due balance for bankruptcy cases filed after the CM/ECF upgrade has taken place.**

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

11-50099 Michael Bruce Avery and Tracey Christina Avery  
Case type: bk Chapter: 7 Asset: No Vol: v Judge: James P. Smith  
Date filed: 03/10/2011 Date of last filing: 08/24/2011

Query

[Alias](#) [Trustee](#)  
[Associated Cases](#) [View Document](#)  
[Attorney](#) [Filing Fee](#)  
[Case Summary](#) [Claims Register](#)  
[Creditor](#) [Creditor Mailing Matrix](#)  
[Deadline Schedule](#)  
[Docket Report...](#)  
[Filings](#)  
[History Documents](#)  
[Notice of Bankruptcy Case Filing](#)  
[Party](#)  
[Related Transactions](#)  
[Status](#)

All CM/ECF users making fee payments by Credit Card through Pay.gov must use Internet Explorer 7 or 8 or FireFox 3.5 as their browser. These are the only browsers supported by the most recent version of the U.S. Treasury's Pay.gov system.

# CALENDAR EVENTS REPORT

## Calendar Events Report

The Calendar Events selection screen now includes:

- Two date fields to generate this calendar for one or more days
- Calendar icons to set the dates
- A new trustee sort option
- An option to automatically display related proceedings as a default view (Expanded)
- An option not to display related proceedings as a default view (Collapsed)
- A check box for displaying only matters that are directly related to the calendar event

### Calendar Events

**Case number** 11-50099 **Find This Case** [Display a saved report](#)

**Judge** Laney, John T., III  
Smith, James P.  
Walker, James D., Jr.

**Hearing judge**  
**Case judge**  
**Hearing or case judge**

**Office** Albany (1)  
Athens (3)

**Chapter** 7  
11

**Type** All Hearings  
All Appointments  
341 Meeting

**Date** 8/24/2011 **AM only**  
**PM only**  
**Both**

**Event subset** **Time**

**Select Report Headers**

**Sort by** Time  
Time  
Office, Time  
Trustee

**Initial display of related proceedings:**  
**Expanded**  
**Collapsed**

☒ **Display only proceedings directly related to the calendar event**

**Run Report** **Clear** ☐ **Make these options my default.**

The hearing is usually linked to the matter being heard (usually the motion). Any item linked through docketing to the motion is directly related to the calendar event. However, sometimes the hearing will be linked through docketing to an objection or a response that is related to the motion itself.

If you check the box next to "Display only proceedings directly related to the calendar event" only the objection or response will be shown and the motion will not because it is indirectly



linked to the hearing. If you leave the box unchecked, you will see all activity related to the hearing and the motion.

The calendar below has been generated with the collapsed option, with related proceedings hidden. The plus icon shows you could access related proceedings if desired. Click this icon to view related proceedings on the same screen. The icon will then change to a minus symbol. Click again to collapse the display.

The screenshot shows the ECF (Electronic Case Filing) interface for the U.S. Bankruptcy Court, Middle District of Georgia. The calendar is set for 10/12/2011. The event at 10:00 AM is titled "11-50100 Michael Bruce Avery and Tracey Christina Avery". It includes links for "(docket entries only)" and "Claims Register". The event details show Chapter 7, Judge James P. Smith, and the parties: Joanna Jones Sanford representing Michael Bruce Avery (Debtor) and Tracey Christina Avery (Debtor), and U.S. Trustee - MAC (U.S. Trustee). The event description is collapsed, indicated by a plus icon (+) next to the text "2 Objection to Claim 1 of Claimant Pool Equipment Company in the amount of \$3839.00 filed by Michael Bruce Avery, Tracey Christina Avery Response due by 9/26/2011." and "3 Response to Objection to Claim 1 with opposition filed by Creditor Pool Equipment Company (related document(s) 2 Objection to Claim)".

The second screen displays the expanded related docket events. Note the minus sign next to the event description.

This screenshot shows the same ECF interface but with the related proceedings expanded. The event details are the same as in the first screenshot. The event description now includes a minus icon (-) next to the text "2 Objection to Claim 1 of Claimant Pool Equipment Company in the amount of \$3839.00 filed by Michael Bruce Avery, Tracey Christina Avery Response due by 9/26/2011." and "3 Response to Objection to Claim 1 with opposition filed by Creditor Pool Equipment Company (related document(s) 2 Objection to Claim)". Below the event details, there is a section titled "Related Proceedings:" which lists the following information:

Filing Date	#	Related Docket Text
08/24/2011	2	Objection to Claim 1 of Claimant Pool Equipment Company in the amount of \$3839.00 filed by Michael Bruce Avery, Tracey Christina Avery Response due by 9/26/2011. (Sanford, Joanna) (Filed: 08/24/2011)
08/24/2011	4	Notice of Hearing filed by Michael Bruce Avery, Tracey Christina Avery (related document(s) 2 Objection to Claim, 3 Response to Objection to Claim) Hearing scheduled for 10/12/2011 at 10:00 AM (check with court for location) (Sanford, Joanna) (Filed: 08/24/2011)

Calendar Text: RE: Doc #3; Response to Objection to Claim

The numbering of each matter on the calendar in sequential order makes it easier to read.

Hyperlinks to the docket entries only (without the full docket report) and to the claims register have been added to the report. Previously, document numbers within the related docket text were not hyperlinked. With this upgrade, all the document numbers are links to the PDF documents.



## Time Selection Icon

On the calender events report and other reports allowing a time clock selection, the time field now includes an icon to populate the time from a graphic clock.



When clicked, the cursor can be moved around the clock face to select a time. The time selection is displayed in the box. The lighter shading of the clock is for an "AM" time and the darker shading of the clock is for a "PM" setting. Also, the time can be entered in the box manually without clicking on the clock icon if preferred.

# DOCKET ACTIVITY AND DOCKET REPORT

## DOCKET ACTIVITY

This report is now limited to a range of thirty-one days. This prevents you from unintentionally requesting a large data set, which would result in an unnecessarily large PACER fee.

The “Only cases to which I am linked” check box, which was previously displayed for attorneys only, is now also displayed for Trustee and U.S. Trustees.

**Docket Activity Report**

Warning: you will be billed for the total number of pages (this report is not subject to the 30-page limit on PACER charges).

Case number  ☒ Only cases to which I am linked

Office  Albany Athens Case type  ap bk

Category  answer appeal auditor ☐ Open cases ☐ Closed cases

Entered between  9/8/2011 to  9/9/2011 ☒ Summary Text ☐ Full Docket Text

Sort by: Case Number

☐ Make these options my default.

## DOCKET REPORT

The “Include headers...” check box now defaults to checked. This default can be revised by the user by checking or deselecting the option “Make these options my default.”

**Docket Sheet**

Case number

☒ Filed  to

☐ Entered  to

Documents  to

**Include:**

☒ Terminated parties

☐ Links to Notices of Electronic Filing

**Document options:**

☒ Include headers when displaying PDF documents

**Format:**

☒ HTML

☐ Text

Sort by  Oldest date first

☐ Make these options my default.

The caption of the docket report has been enhanced to include the following:

1. The Show Associated Cases hyperlink appears only when an active association exists.
2. The county of residence displays the address information for the debtor and joint debtor.
3. Each alias is printed on it's own individual line.
4. The attorney's information includes an active hyperlink to the attorney's email.

ECF		Bankruptcy	Adversary	Query	Reports	Utilities	Search	Logout
<i>Assigned to: James P. Smith</i>								<i>Date filed: 03/10/2011</i>
Chapter 7								
Voluntary								
No asset								
<a href="#">Show Associated Cases</a>								
<b>Debtor</b>					represented by <b>Joanna Jones Sanford</b>			
Michael Bruce Avery					Law Group, LLP			
209 West Pauldo Street					433 Cherry Street			
Warner Robins, GA 31093					Macon, GA 31201			
<b>HOUSTON-GA</b>					000-000-0000			
SSN / ITIN: xxx-xx-8881					Fax : 000-000-0000			
<b>aka Michael B. Avery</b>					<b>Email: <a href="#">none@none.com</a></b>			
<b>aka Mike Avery</b>								

# CLAIMS FILING

## Claims Filing – Proof of Claim Form

The Proof of Claim entry screen text and formatting have been modified to match the Official B10 Claim Form.

- The total amount of the claim should be entered into the Amount Claimed field.
- If indicated on the claim, the amount of the claim that is secured and the amount of the claim that is priority can be entered for informational purposes.
- The unsecured or unknown amounts can no longer be entered.
- The total amount of the claim is no longer calculated.

<b>ECF</b> Bankruptcy ▾    Adversary ▾    Query    Reports ▾    Utilities ▾    Search    Logout		
<b>Proof Of Claim Information For</b> 6061 - Capital Credit Solutions 458 Common Way Macon, GA 31210		
Case Number: 11-50100	Amends Claim #: <input type="text"/> <input type="button" value="Find"/>	Filed By: Creditor ▾
Last Date To File:	Date Filed: 08/24/2011	
Last Date To File(Govt):		
<b>Claimed</b>		
<b>Amount Claimed</b> <input type="text"/> <small>Enter the Total Amount of Claim as of Date Case Filed (incl. secured, priority, general unsecured &amp; unknown)</small>	<b>Secured</b> <input type="text"/> <small>If all or part of your claim is secured, enter the secured amount (Box 4 on claim)</small>	<b>Priority</b> <input type="text"/> <small>If all or part of your claim is entitled to priority, enter the priority amount (Box 5 on claim)</small>
Description: <input type="text"/>		
Remarks: <input type="text"/>		
Amend options: <input type="radio"/> Clear all Amounts		
<input type="button" value="Next"/> <input type="button" value="Clear"/>		

## Claims Activity

If the case is closed, the word "Closed" along with the date closed will appear beside the case number and the debtor's name.

Previously, when a claim was transferred via a Transfer Agreement, the filer to whom the claim was transferred was listed as the filer of the original claim. This was incorrect, and inconsistent with the information displayed on the Claims Register. Now the original filer name is displayed for the original claim, and the filer to whom the claim was transferred is listed for subsequent claim actions.

Notices of Electronic Claims Filing will now show the categories of the claim amounts requested by the claimant. Claims filed in CM/ECF prior to this upgrade may display unsecured or unknown amounts if they are a part of the claim record.

The "File another claim" hyperlink was previously displayed at the bottom of the Notice of Electronic Claims Filing. Now the hyperlink has been moved to the top of the notice for easier access.

<b>ECF</b>	Bankruptcy ▾	Adversary ▾	Query	Reports ▾	Utilities ▾	Search	Logout
U.S. Bankruptcy Court							
Middle District of Georgia							
Notice of Electronic Claims Filing							
The following transaction was received from Sanford, Joanna on 8/24/2011 at 6:29 PM EDT							
<a href="#">File another claim</a>							
<b>Case Name:</b>	Michael Bruce Avery and Tracey Christina Avery						
<b>Case Number:</b>	<a href="#">11-50100</a>						
<b>Creditor Name:</b>	Capital Credit Solutions 458 Common Way Macon, GA 31210						
<b>Claim Number:</b>	<a href="#">2</a> <a href="#">Claims Register</a>						
<b>Amount Claimed:</b>	\$5110.00						
<b>Amount Secured:</b>	\$4000.00						
<b>Amount Priority:</b>	\$1110.00						

## Claims Reports

### Corrections:

- The "Entered by" field displays the filer of the most recent claim record
- The "Entered by" field displays correctly on the claims report
- The "Originally filed as" claim number displays correctly in the History section
- The History section displays "Unknown Claimed Amount" and "Admin Claimed Amount" on separate lines

The Claims Register Summary calculates an aggregate Total Amount Claimed for this case from the Total Amount Claimed on each claim. If no dollar value is entered into the Amount Claimed field of a claim, the total of the Claims Register Summary for the case will not be accurate.

Middle District of Georgia Claims Register			
<a href="#">11-50100 Michael Bruce Avery and Tracey Christina Avery</a>			
Judge: James P. Smith		Chapter: 7	
Office: Macon		Last Date to file claims:	
Trustee:		Last Date to file (Govt):	
Creditor: (6060) Pool Equipment Company 5541 Elberta Road Bryon, GA 31088	Claim No: 1 Original Filed Date: 08/24/2011 Original Entered Date: 08/24/2011	Status: Filed by: CR Entered by: Joanna Jones Sanford Modified:	
Amount claimed: \$3839.00			
History:			
<a href="#">Details</a>	1-1 2	08/24/2011 Claim #1 filed by Pool Equipment Company, Amount claimed: \$3839 (Sanford, Joanna )	
	3	08/24/2011 Objection to Claim 1 of Claimant Pool Equipment Company in the amount of \$3839.00 filed by Michael Bruce Avery, Tracey Christina Avery Response due by 9/26/2011. (Sanford, Joanna)	
		08/24/2011 Response to Objection to Claim 1 with opposition filed by Creditor Pool Equipment Company (related document(s)) Objection to Claim (Sanford, Joanna)	
Description:			
Remarks:			
Creditor: (6061) Capital Credit Solutions 458 Common Way Macon, GA 31210	Claim No: 2 Original Filed Date: 08/24/2011 Original Entered Date: 08/24/2011	Status: Filed by: CR Entered by: Joanna Jones Sanford Modified:	
Amount claimed: \$5110.00			
Secured claimed: \$4000.00			
Priority claimed: \$1110.00			
History:			
<a href="#">Details</a>	2-1	08/24/2011 Claim #2 filed by Capital Credit Solutions, Amount claimed: \$5110 (Sanford, Joanna )	
Description:			
Remarks:			

### Claims Register Summary

**Case Name:** Michael Bruce Avery and Tracey Christina Avery

**Case Number:** 11-50100

**Chapter:** 7

**Date Filed:** 03/10/2011

**Total Number Of Claims:** 2

<b>Total Amount Claimed*</b>	\$8949.00
<b>Total Amount Allowed*</b>	

\*Includes general unsecured claims

	Claimed	Allowed
<b>Secured</b>	\$4000.00	
<b>Priority</b>	\$1110.00	
<b>Administrative</b>		

## Bankruptcy Rule 3001.2

This rule is for the protection of the debtor and the creditors' interests in the event of changes to the mortgage payments under the plan that affect Chapter 13 debtors. This rule provides for Chapter 13 debtors to maintain payments on their principal residence.

This rule is added to aid in the implementation of 11 U.S.C. 1322(b)(5), which permits a Chapter 13 debtor to cure a default and maintain payments on a home mortgage over the course of the debtor's plan. It applies regardless of whether the trustee or the debtor is the disbursing agent for post-petition mortgage payments. If the post-petition payment obligation changes over time, notice of any change in payment needs to be conveyed to the debtor and trustee.

**The Mortgage Proof of Claim Attachment** (B10 Attachment A) must be filed with the proof of claim as required by new Rule 3001(c)(2). The form includes a statement of the principal and interest due as of the petition date, a statement of pre-petition fees, expenses, and charges and a statement of the amount necessary to cure a default as of the petition date. If the mortgage installment payments include an escrow deposit, an escrow account statement must also be attached to the proof of claim, as required by Rule 3001(c)(2)(C).

Rule 3001.2 also provides a way for the mortgage creditor to inform the debtor of changes in post-petition payment obligations without fearing that they will violate the automatic stay.

Creditors must file three new events as a supplement to the proof of claim. These forms should not be filed as an attachment to the proof of claim or as an amended proof of claim.

**Notice of Mortgage Payment Change** (B10 Supplement 1) – If there is a change in payment, including any change that results from an interest rate or escrow account adjustment, the creditor must file and serve on the debtor, debtor's attorney, and trustee a notice of mortgage payment change no later than 21 days before the payment of the new amount is due.

**Notice of Post-petition Mortgage Fees, Expenses, and Charges** (B10 Supplement 2) – The rule also requires the creditor to file and serve on the debtor, debtor's attorney, and trustee, an itemized notice of any post-petition fees, expenses, and charges that the creditor asserts are recoverable from the debtor or against the debtor's principal residence (e.g., inspection fees, late charges, or attorney's fees). This notice must be served within 180 days after the date on which the fees, expenses, or charges are incurred. The creditor will then file a Notice of Post-petition Mortgage Fees, Expenses and Charges. This notice details late charges, NSF fees, attorney fees, court cost, etc. that the creditor claims the debtor is responsible for.

**Response to Notice of Final Cure Payment** – Must be filed and served on the debtor, debtor's attorney and trustee indicating (1) whether the creditor agrees that the debtor has paid in full the amount required to cure the default on the claim; and (2) whether the debtor is otherwise current on all payments consistent with 1322(b)(5). This response must be filed and served within 21 days after service of the Chapter 13 Trustee's Notice of Final Cure Payment.

## TRUSTEE'S 341 FILINGS

The **Trustee's 341 Filings** program has been enhanced to include the options to:

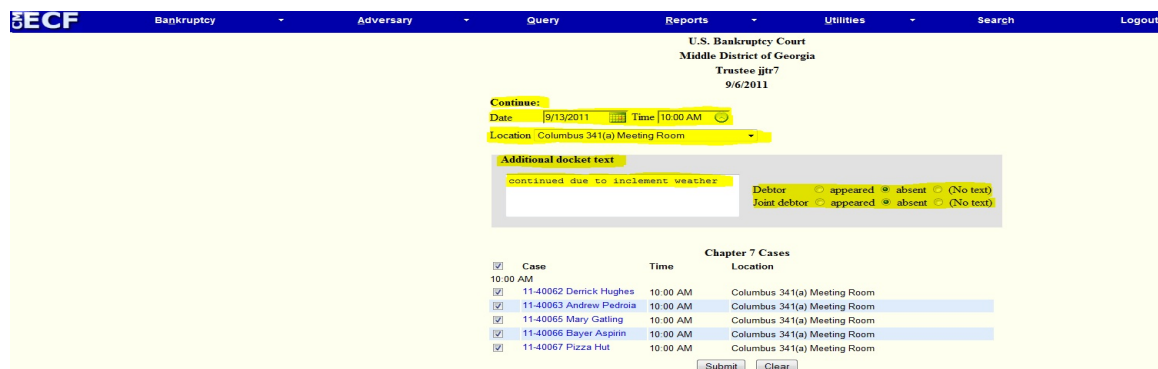
- Continue multiple 341 meetings at one time
- Add customized text to each docket entry
- Add standardized text to indicate whether the debtor(s) appeared
- Sort by time as well as case number
- Allow Chapter 13 trustees to use the Trustee's 341 Filings program

### Continue Multiple 341 Meetings

On the Trustee's 341 Filings selection screen, a new "Continue multiple 341 meetings" check box is displayed. A new sort by time option gives flexibility in organizing the cases on the calendar.



If this box is checked, a new screen is displayed to allow the trustee to continue 341 meetings for some or all of the cases with meetings on the selected date.



Case	Time	Location
11-40062 Derrick Hughes	10:00 AM	Columbus 341(a) Meeting Room
11-40063 Andrew Pedroia	10:00 AM	Columbus 341(a) Meeting Room
11-40065 Mary Gatling	10:00 AM	Columbus 341(a) Meeting Room
11-40066 Bayer Aspirin	10:00 AM	Columbus 341(a) Meeting Room
11-40067 Pizza Hut	10:00 AM	Columbus 341(a) Meeting Room

This screen displays all cases for which the trustee has a 341 meeting scheduled on the selected day. The trustee makes date, time and location selections. An "Additional docket text" field allows the trustee to add information to the docket text. Additionally, the user may make selections from the radio buttons to the right indicating whether the debtor(s) appeared.



## Chapter 7 341 Meeting Processing Screen

If the trustee runs the report without selecting the "Continue multiple 341 meetings" box, this Trustee's 341 Filings screen is displayed.

ECF							
U.S. Bankruptcy Court Middle District of Georgia Trustee jtr7 9/6/2011							
Chapter 7 Cases							
Case Number	No Action	Report of No Distribution (NDR)		Meeting Held		Continue To	
		No Funds	Dismiss / Convert No Funds	Dismiss / Convert Funds	Min Funds		
10:00 AM							
11-40062 Derrick Hughes	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40063 Andrew Piedra	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40065 Mary Gatling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40066 Bayer Aspin	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40067 Pizza Hut	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Submit Clear

For all options other than "No Action," a text box and debtor appearance selections are displayed.

ECF							
U.S. Bankruptcy Court Middle District of Georgia Trustee jtr7 9/6/2011							
Chapter 7 Cases							
Case Number	No Action	Report of No Distribution (NDR)		Meeting Held		Continue To	
		No Funds	Dismiss / Convert No Funds	Dismiss / Convert Funds	Min Funds		
10:00 AM							
11-40062 Derrick Hughes	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Claims Discharged 0.00	Real Property (6A) <input type="text"/>	Personal Property (6B) <input type="text"/>	Assets Exempt (6C) <input type="text"/>	Assets Abandoned 0.00 <input type="text"/>			
	Secured Claims (6D) <input type="text"/>	Unsecured Priority Claims (6E) <input type="text"/>	Unsecured Nonpriority Claims (6F) <input type="text"/>	Claims Scheduled 0.00 <input type="text"/>			
Additional docket text							
<input type="text"/>							
Debtor <input type="radio"/> appeared <input type="radio"/> absent <input checked="" type="radio"/> (No text)							
11-40063 Andrew Piedra	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40065 Mary Gatling	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Chapter 13 Trustees

A new option in CM/ECF allows Chapter 13 Trustees to use the Trustee's 341 Filings batch program to process their 341 meetings.

Each case on the calendar can be processed at once, or individual cases can be selected for docketing. Standardized entries for each selection will be automatically docketed to the case.

### Continue Multiple 341 Meetings

On the Trustee's 341 Filings selection screen, a "Continue multiple 341 meetings" check box is displayed.

CM/ECF Bankruptcy  
Trustee's 341 Filings

Date: 9/7/2011 ☒ Continue multiple 341 meetings

Sort by: Case Number

Next Clear

If this box is checked for "Continue multiple 341 meetings", the next screen will be displayed to allow the trustee to continue 341 meetings for some or all of the cases with meetings on the selected date.

CM/ECF Bankruptcy Adversary Query Reports Utilities Search Logout

U.S. Bankruptcy Court  
Middle District of Georgia  
Trustee jtr13  
9/7/2011

Continue:  
Date: Time: Location:

Additional docket text

Debtor: ☐ appeared ☐ absent \* (No text)  
Joint debtor: ☐ appeared ☐ absent \* (No text)

Chapter 13 Cases

Case	Time	Location
<input type="checkbox"/> 11-40053 Tabitha Sue Grand	10:00 AM	Columbus 341(a) Meeting Room
<input checked="" type="checkbox"/> 11-40056 Curtis C. Cano	10:00 AM	Columbus 341(a) Meeting Room
<input type="checkbox"/> 11-40060 Joe Textiera	10:00 AM	Columbus 341(a) Meeting Room
<input type="checkbox"/> 11-40061 C.C. Burnett	10:00 AM	Columbus 341(a) Meeting Room
<input type="checkbox"/> 11-40064 Joe Stengall	10:00 AM	Columbus 341(a) Meeting Room

Submit Clear

This screen displays all cases for which the trustee has a 341 meeting scheduled on the selected day. The trustee makes date, time and location selections. An "Additional docket text" field allows the trustee to add information to the docket text. The user may make selections from the radio buttons to the right to indicate whether the debtor(s) appeared.

## Chapter 13 341 Meeting Processing Screen

If the Chapter 13 Trustee runs the report without selecting the "Continue multiple 341 meetings" box, the screen below is displayed.

The screenshot shows the ECF system interface for the U.S. Bankruptcy Court, Middle District of Georgia, Trustee jtr13, dated 9/7/2011. The page title is "Chapter 13 Cases". Below the title is a table with the following columns: Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table contains four rows of case data:

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
11-40053 Tabitha Sue Girardi	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40056 Curtis C. Cano	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40060 Joe Textiera	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40061 C.C. Burnett	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40064 Joe Stengall	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

At the bottom of the table are "Submit" and "Clear" buttons.

For all options other than "No Action," a text box and debtor appearance selections are displayed.

The screenshot shows the ECF system interface for the U.S. Bankruptcy Court, Middle District of Georgia, Trustee jtr13, dated 9/7/2011. The page title is "Chapter 13 Cases". Below the title is a table with the following columns: Case Number, No Action, Meeting Not Held, Meeting Held, and Continue To. The table contains four rows of case data:

Case Number	No Action	Meeting Not Held	Meeting Held	Continue To
11-40053 Tabitha Sue Girardi	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<div>Additional docket text <input type="text"/> Debtor <input type="radio"/> appeared <input type="radio"/> absent <input type="radio"/> (No text)</div>				
11-40056 Curtis C. Cano	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40060 Joe Textiera	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40061 C.C. Burnett	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11-40064 Joe Stengall	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

At the bottom of the table are "Submit" and "Clear" buttons.